

# EUROCHAMP Kick-off Meeting

June 3, 2004 - Cologne

13:00 Lunch at Maternushaus

14:00 Welcome - *BUW*

14:15 European officer address

14:30 Presentation of the EUROCHAMP project (*BUW*)

- Aim and objectives of the project
- Appraisal of the risk
- Partnership

15:00 Brief introduction of the consortium partners –*5 min by partners*

- Short presentation of the institution
- Work within the EUROCHAMP project – gain expected?
- Pre-existing know-how?

*BUW*

*JRC*

*FZJ*

*CEAM*

*UBAY*

*UCC*

*CNRS-LCSR*

*PSI*

*FZK*

*LEEDS*

*SP*

16:15 Coffee Break

16:30 EUROCHAMP contractual issues

- Commission requirements and procedures (e.g. consortium agreement, contract accession forms, auditing, new partners, etc.)
- EUROCHAMP management requirements (e.g. EMT, IAC, reporting etc.)

18:00 End day 1

20:00 Dinner

# EUROCHAMP Kick-off Meeting

June 4, 2004 - Cologne

- 8:30 EUROCHAMP Work plan – General overview – *BUW*
- 8:45 Technical description and discussion:  
Planning, work share detailing, targets, milestones and deliverables  
Presentation by each WP leader – 15 mn each
- : Management – *BUW*
  - NA 1: Raw data analysis, data intercomparison etc. – *FZJ*
  - NA 2: Standardised data protocol etc. – *CEAM*
  - NA 3: Infrastructure-related workshops – *FZK*
- 10.15 Coffee Break (15 mn)
- JRA 1: Development and refinement of analytical equipment – *PSI*
  - JRA 2: Development of chemical modelling techniques – *LEEDS*
- 11:15 General discussion / open questions
- 12:45 AOB
- 13:00 Lunch
- 14:30 End day 2